



MOBILE FUND
SERVICES

**PAYING MY LOAN
USING MY CELLPHONE**



INDEX

PAGES	SUBTITLE	HOW TO...
3-7	LOGIN INTO MY PROFILE	Create your password and login into your profile with Mobile Fund Services LLC.
8-9	MAIN MENU	Learn to navigate the MFS page.
10-17	PAYMENT PROFILE	Save the Credit Card or Bank Account you will use to pay.
18-23	AUTOPAYS	Save the Automatic Monthly Payment.
24-28	PAYMENTS	Learn how to make Manual Monthly Payments and Other Payments (late & additional amounts).
29-30	INSURANCE	Find your home's Insurance Information here.
31-32	LOAN SUMMARY	Get the complete status of your loan: monthly payment, debt, amount paid to date, etc.
33- 35	TRANSACTIONS	Find detailed information of every payment (past & future)

LOGIN INTO MY PROFILE

**Create your password and login into
your profile with
Mobile Fund Services LLC.**

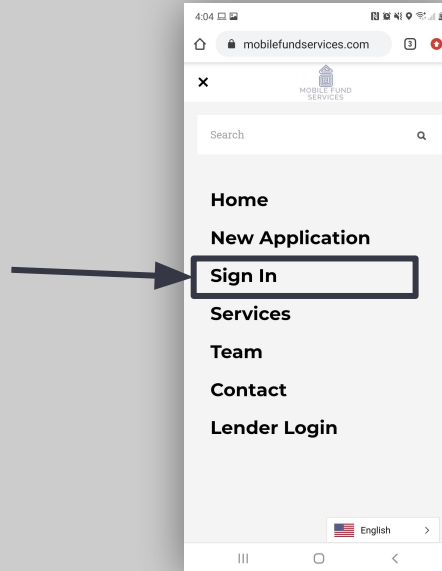
LOGIN INTO MY PROFILE

1. Enter the following page:

www.mobilefundservices.com

2. Select the menu (three lines) that appear in the upper left corner

3. Select the **“SIGN IN”** page from the menu that appears.

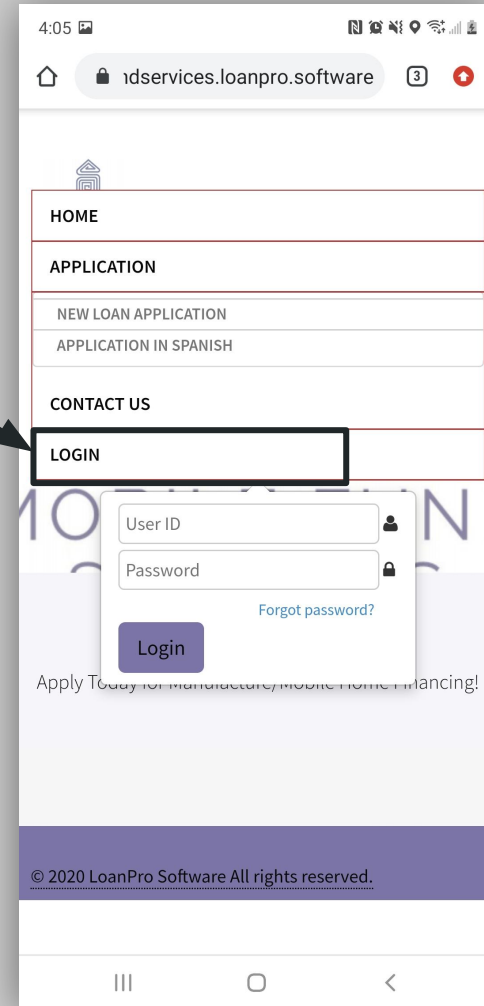


LOGIN INTO MY PROFILE

4. Select the option “LOG IN” and a box will appear where you will do the following:

4.1 Enter the **EMAIL** address you used in your application in the box that says “**USER ID**”

4.2 Enter THE PASSWORD that we have given you in the box that says “**PASSWORD**”



LOGIN INTO MY PROFILE

5. **CHANGE THE PASSWORD.** Three boxes will appear where you will do the following:

FIRST: TYPE THE PASSWORD **THAT WE GAVE YOU**

SECOND: TYPE THE PASSWORD **OF YOUR CHOICE**

THIRD: CONFIRM THE **PASSWORD OF YOUR CHOICE**

LOGIN INTO MY PROFILE

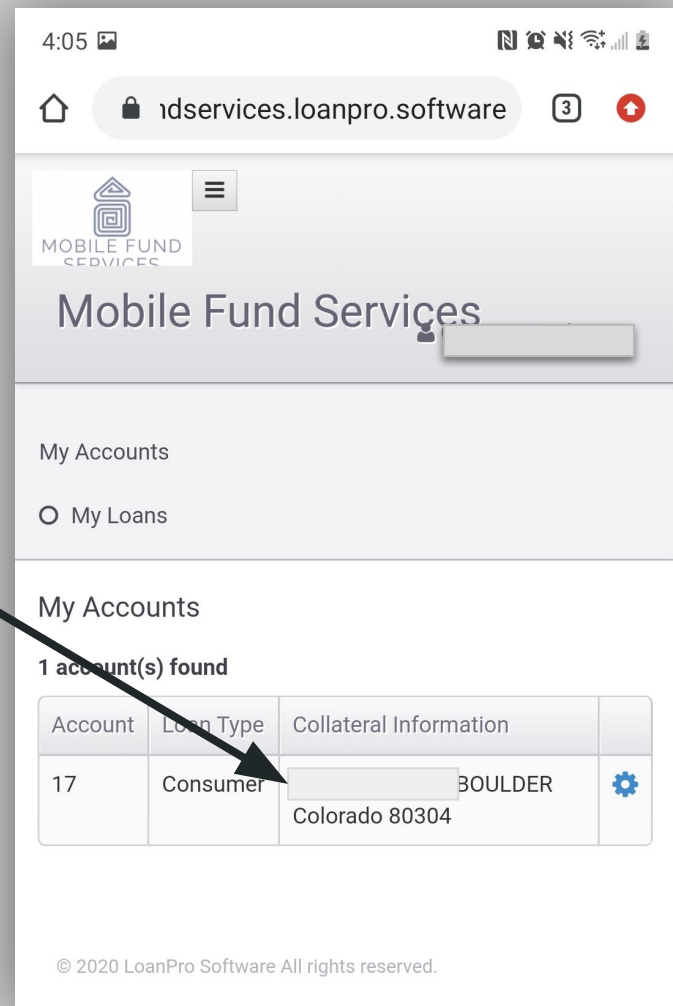
You will see your address under

"My Accounts"

6. Select your ADDRESS

CONGRATULATIONS!

**YOU HAVE ALREADY ENTERED YOUR
PROFILE**



4:05

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MOBILE FUND SERVICES

Mobile Fund Services

My Accounts

My Loans

My Accounts

1 account(s) found

Account	Loan Type	Collateral Information	
17	Consumer	BOULDER Colorado 80304	⚙️

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An arrow points from the text '6. Select your ADDRESS' to the 'Collateral Information' column of the table.

MAIN MENU

We are going to show you how to navigate the main menu.

MAIN MENU

LOAN SUMMARY

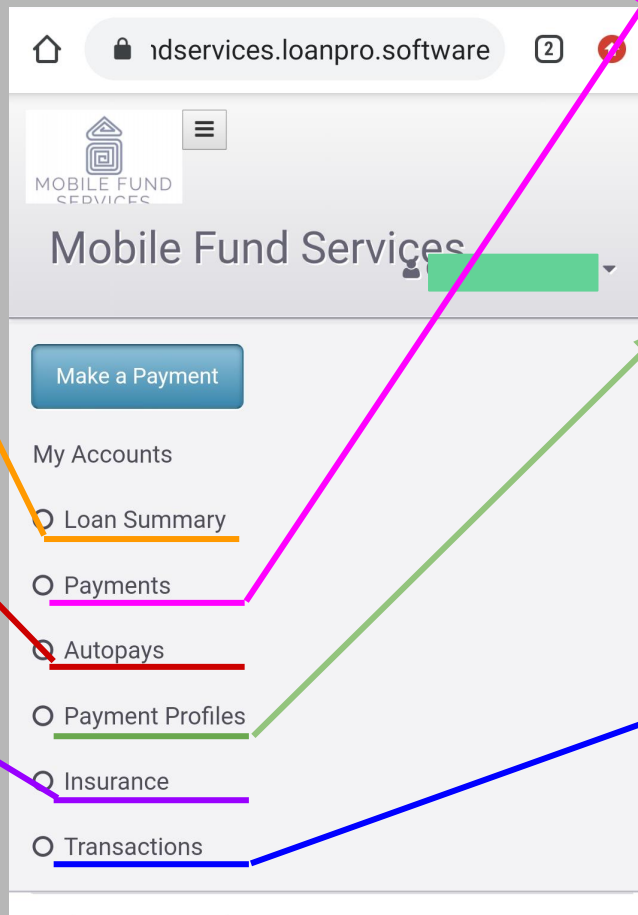
Shows the complete status of your loan.

AUTOPAYS

Make automatic monthly payments.

INSURANCE

Find your insurance information here.



PAYMENTS

Manual monthly payments & other payments (late or additional amounts).

PAYMENT PROFILES

Here, you will save your card / bank account from where the payments will be taken.

TRANSACTIONS

Find detailed information of every payment (past & future)

PAYMENT PROFILES

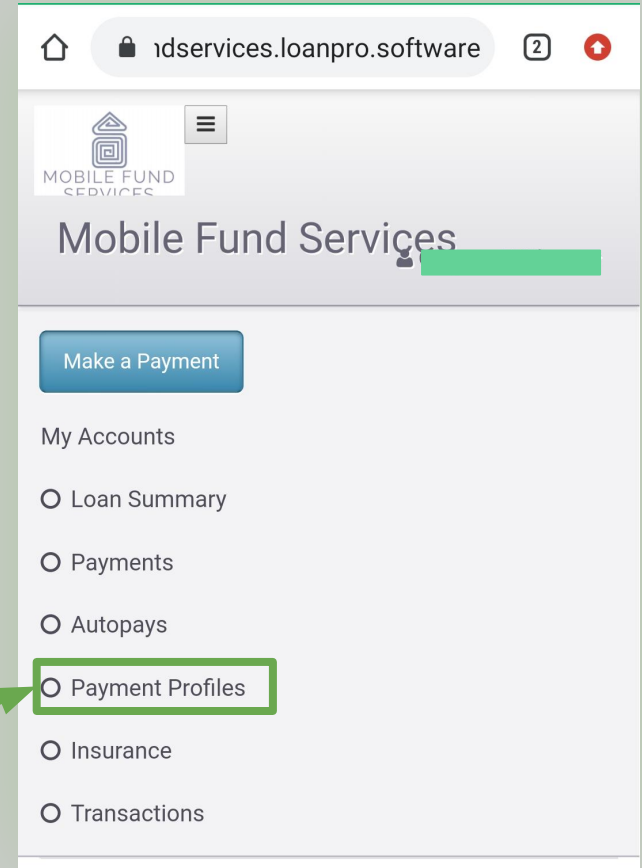
Save the **CARD / BANK ACCOUNT** you want to use to make your monthly payments.

PAYMENT PROFILES

Please have your card or bank information ready.

We are going to add a **“PAYMENT PROFILE”** which is a card or bank account that you choose to make your loan payments.

1. Select **“PAYMENT PROFILES”** from the main menu and scroll down the screen.



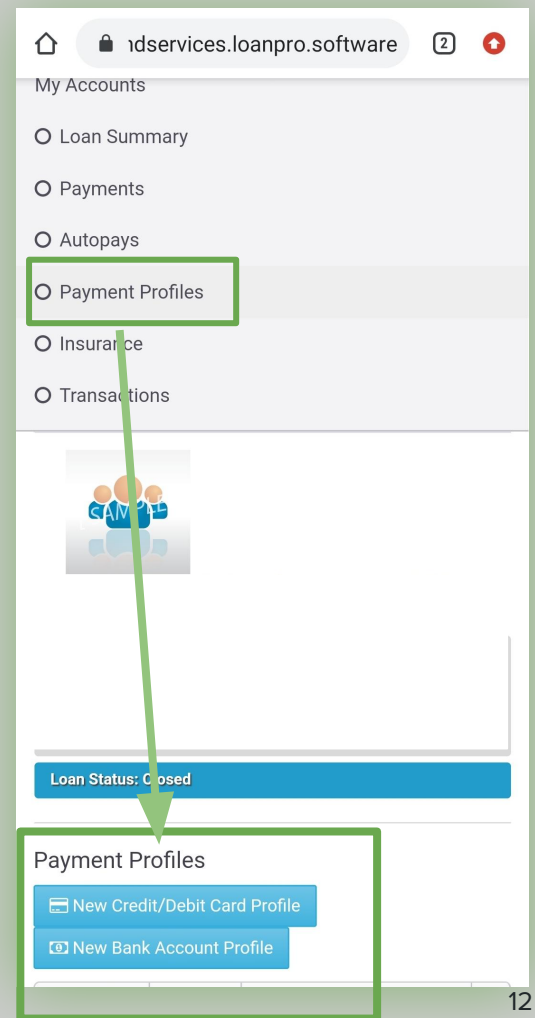
PAYMENT PROFILES

Please have your card or bank information ready.

2. Two blue buttons will appear:

- **NEW CREDIT/DEBIT CARD PROFILE**
- **NEW BANK ACCOUNT PROFILE**

3. Chose the option you prefer.



PAYMENT PROFILES

Please have your card information ready.

a) CREDIT OR DEBIT CARD

NEW CREDIT/DEBIT CARD PROFILE

4. Enter your **CARD** information. Make sure to type your **NAME** the same as it appears on the **CARD**.

4.1 EXPIRATION DATE:

- Select the arrow next to **“MONTH”** and **“YEAR”**.
- Respective options will appear.
- Choose the expiration date of your card.

Payment Profiles

New Credit/Debit Card Payment Profile Cancel

⚠ Payment profiles are deleted automatically 5 years after the payment profile creation date or last used date, whichever is more recent in accordance with PCI compliance.

Payment information is protected by **Secure Payments™**. Please fill out the below form and click "Submit".

Cardholder Name

Card Number

Expiration Date

Month ▼ Year ▼

Address

ZIP Code

III ○ < 13

Month

January

February

March

April

May

June

July

PAYMENT PROFILES

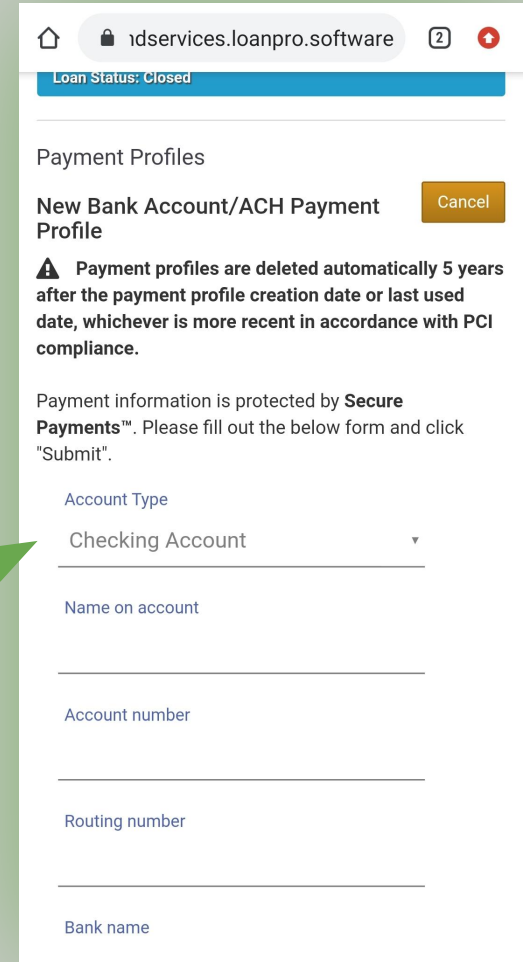
Please have your bank account information ready.

b) BANK ACCOUNT

NEW BANK ACCOUNT/ ACH

5. Enter your **BANK ACCOUNT** information.

5.1 Choose the type of account you are going to enter, for example: “Checking Account”.



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Loan Status: Closed

Payment Profiles

New Bank Account/ACH Payment Profile Cancel

⚠ Payment profiles are deleted automatically 5 years after the payment profile creation date or last used date, whichever is more recent in accordance with PCI compliance.

Payment information is protected by **Secure Payments™**. Please fill out the below form and click "Submit".

Account Type
Checking Account

Name on account

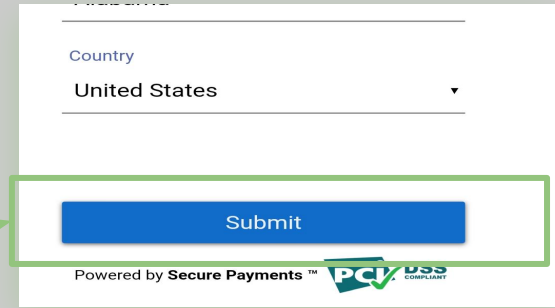
Account number

Routing number

Bank name

PAYMENT PROFILES

6. When you finish entering the required data, select “SUBMIT”



The screenshot shows a form with a 'Country' dropdown menu set to 'United States'. Below the form is a blue 'Submit' button. A green rectangular box highlights the 'Submit' button, and a green arrow points from the text 'select “SUBMIT”' to this box. At the bottom of the form, it says 'Powered by Secure Payments™' and 'PCI DSS COMPLIANT'.

7. If you see:

A) **GRAY BOX:** Choose your card name (For example “RAMON’S CARD”).
CONGRATULATIONS! WE SUCCESSFULLY SAVED YOUR PAYMENT METHOD.

B) **A SIGN WITH A !** CLICK ON THE EXCLAMATION POINT “!” AND IT WILL LEAD YOU TO THE WRONG DATA.

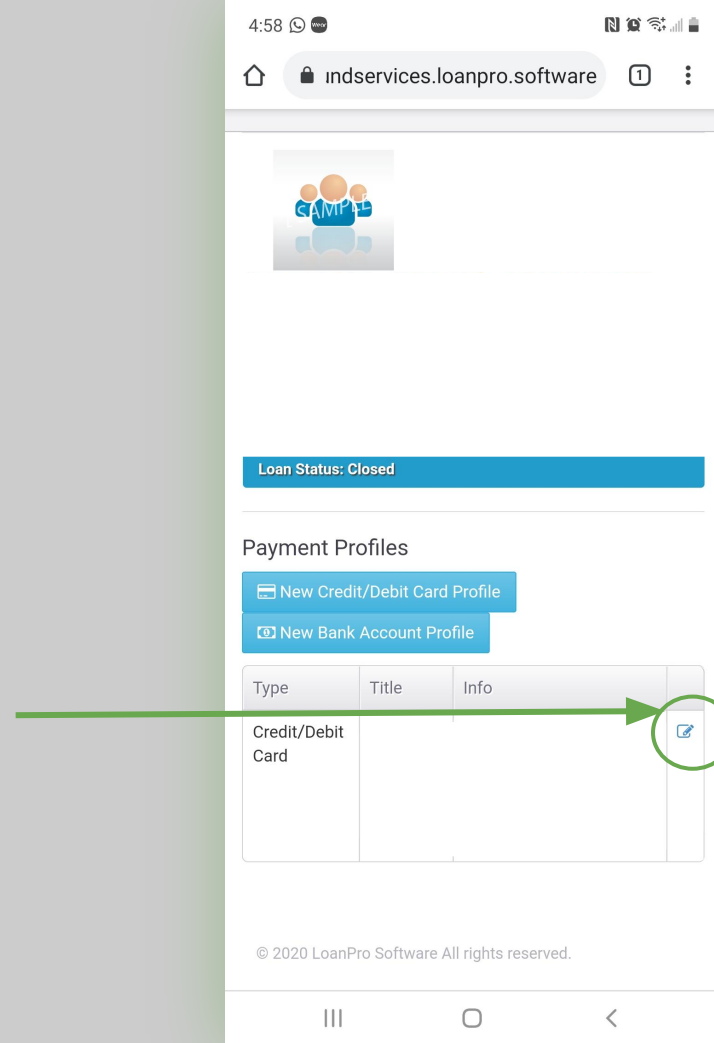
Something is wrong or something is missing. Please review the information we entered so that we can save your payment method with the correct details.

PAYMENT PROFILES

*Fix a mistake

*Edit your CARD or BANK ACCOUNT to correct any mistakes or typos.

1. Go to **PAYMENT PROFILES** and select the box with the pencil that appears next to the card or bank account that we registered.




4:58

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Loan Status: Closed

Payment Profiles

- New Credit/Debit Card Profile
- New Bank Account Profile

Type	Title	Info
Credit/Debit Card		

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PAYMENT PROFILES

*Fix a mistake

*Edit your **CARD** or **BANK ACCOUNT** to correct any mistakes or typos.

2. Edit or re-enter the data to make sure it is correct.
(Look for misspellings, date mistakes, or missing numbers.)

3. When finished select “SUBMIT”

Payment Profiles

Edit Credit/Debit Card Payment Profile Cancel

⚠ Payment profiles are deleted automatically 5 years after the payment profile creation date or last used date, whichever is more recent in accordance with PCI compliance.

Payment information is protected by **Secure Payments™**. Please fill out the below form and click "Submit".

Cardholder Name

Card Number

Expiration Date

Address

ZIP Code

City

State

Alabama

Country

United States

Submit

Powered by Secure Payments™

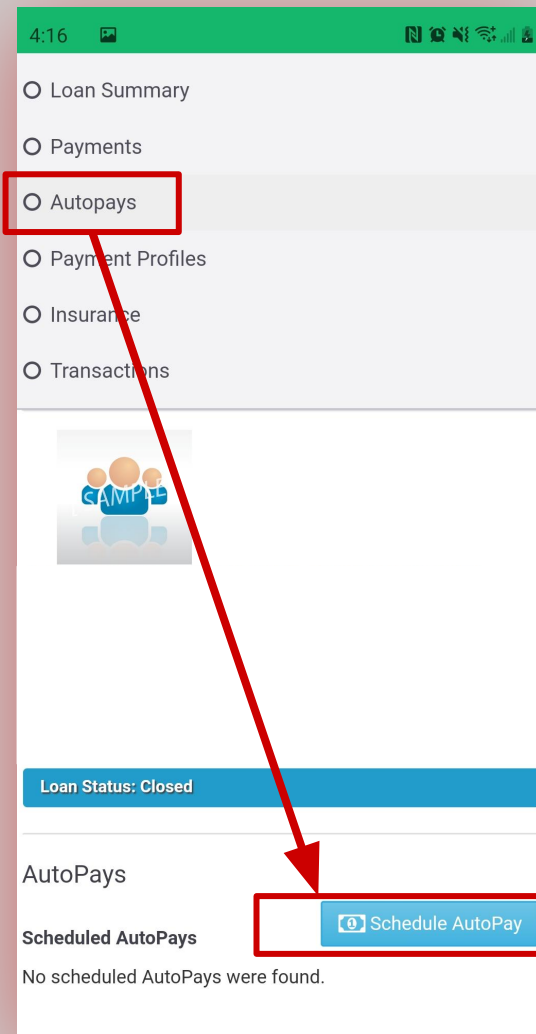
AUTOPAYS

We will save the monthly payment for your manufactured home, so that it will automatically be paid from your card or bank account.

AUTOPAYS

Select **AUTOPAYS** from the main menu and scroll down the screen

Select the **“SCHEDULE AUTOPAY”** button.



AUTOPAYS

1. Choose **CARD** or **BANK ACCOUNT**
*depending on what you have saved in your **PAYMENT PROFILE**.
2. Select the box next to your card or bank account until a check mark appears.
3. Select the "NEXT" button

The screenshot shows the 'AutoPays' setup interface. At the top, there are three tabs: 'Payment Information' (active), 'AutoPay Info', and 'Review & Confirmation'. Below the tabs, the user is prompted to 'Select the payment profile type.' with a dropdown menu currently set to 'Credit/Debit Card'. A red arrow points from the first instruction to this dropdown. Below this, the user is asked to 'Select the Payment Profile for the Automatic Payment'. A table lists available profiles:

Type	Title	Info	
Credit/Debit Card			<input type="checkbox"/>

A red circle highlights the checkbox in the table, with a red arrow pointing from the second instruction to it. A blue arrow points from the 'Next' button to the checkbox. At the bottom of the screen, there are four buttons: 'Cancel', 'Back', 'Next', and 'Finish'. A red arrow points from the third instruction to the 'Next' button.

AUTOPAYS

4. Choose the name of your payment. For example: **“Vista Village #21 Payment”**

5. Verify that the information matches the following:

- **AUTOPAY TYPE:** RECURRING MATCH SCHEDULE
- **AMOUNT TYPE:** STATIC AMOUNT
- **AMOUNT:** amount of your monthly payment
- **FREQUENCY:** MONTHLY
- **RECURRING PERIODS:** the number of payments you need to do
- **PAYMENT PROFILE TYPE:** card or bank account
- **PAY EXTRA TOWARDS:** PRINCIPAL
- **PROCESS DATE:** the date you need to make your payment

6. Select the "NEXT" button

2:59

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AutoPays

Payment Information

AutoPay Info

Review & Confirmation

AutoPay Name

Single Payment Autopay

AutoPay Type

Recurring Match Schedule

Amount Type

Static Amount

Amount

\$ 353.83

Frequency

Monthly

Recurring Periods

18

Payment Profile Type

Credit/Debit Card

Pay Extra Towards

Principal

Process Date

08/05/2021

2nd. Process Date

Cancel

Back Next Finish

WHAT DOES THIS MEAN?

- **AUTOPAY TYPE: RECURRING MATCH SCHEDULE** (Payment will be repeated as scheduled).
- **AMOUNT TYPE: STATIC AMOUNT** (Monthly scheduled amount)
- **AMOUNT:** \$ *shows your monthly “due payment”
- **FREQUENCY: MONTHLY** (payment will be done every month)
- **RECURRING PERIODS:** the total number of payments you need to complete your loan (for example 10 years = 120 payments)
- **PAYMENT PROFILE TYPE:** card or bank account you saved
- **PAY EXTRA TOWARDS: PRINCIPAL ONLY**
- **PROCESS DATE:** the date you need to make your payment

AUTOPAYS

7. Please review and confirm that the information we just filled out is correct. Select the button “FINISH”

CONGRATULATIONS!

WE HAVE SAVED

YOUR AUTOPAY

* If when choosing “FINISH” the system does not allow you to save the automatic payment, it is possible that the card or bank account you saved has an error.

Please go back to step **“PAYMENT PROFILE”** **FIX A MISTAKE** to edit an fix whatever is necessary.

2:59 [notifications] [signal] [battery]

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AutoPays

Payment Information

AutoPay Info

Review & Confirmation

Review & Confirmation

Please review and confirm that all information below is correct before proceeding to create and schedule the AutoPay. If everything is correct click either the SAVE or FINISH button.

Autopay name	
Autopay Type	Recurring Match Schedule
Scheduled Amount	\$353.83
Process Date	08/05/2021 @ 3 AM
Recurring Frequency	Monthly
Recurring Periods	18
Payment Profile	

Cancel [Back] [Next] [Finish]

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PAYMENTS

Manually make your Monthly Payments & Additional Payments:

- Pay extra towards your principal
- Make a late payment if for any reason it didn't happen on your due date

PAYMENTS

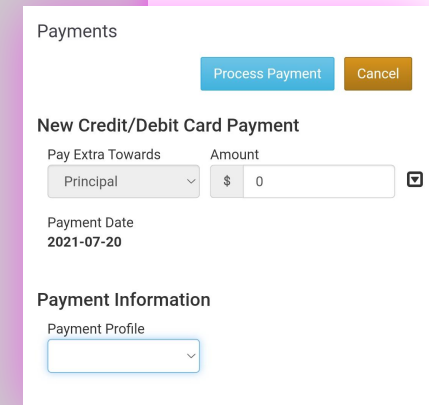
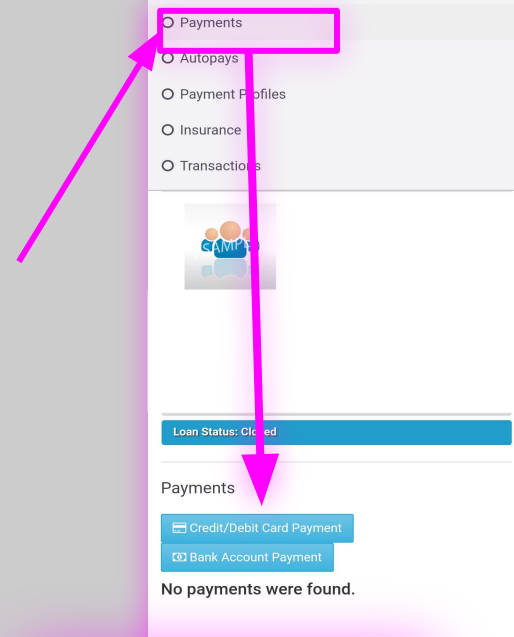
*Manual Monthly & Additional Payments

1. Choose “PAYMENTS” from the main menu and scroll down on your cell phone.
2. Choose the payment option that you have saved.

CREDIT/DEBIT CARD PAYMENT

BANK ACCOUNT PAYMENT

3. The information in the second photo will appear.
4. You must complete the following information:
 - **PAY EXTRA TOWARDS:** Principal Only
 - **AMOUNT:** Amount you wish to pay (*Monthly or Additional Towards Principal)
 - **Payment Profile:** Choose your **PAYMENT PROFILE**



PAYMENTS

*Manual Monthly & Additional Payments

9. The system will ask you if you authorize the **MOBILE FUND SERVICES** company to process the payment and will charge you \$ 1 one dollar for the service.

Please select **“YES”**

CONGRATULATIONS!

**YOU HAVE ALREADY MADE
YOUR ADDITIONAL PAYMENT**

Payment Authorization

Do you authorize Mobile Fund Services to process this payment in the amount of 1 plus a \$0.6 cents convenience fee for a total of \$1.6?

No Yes

Payment Date
2021-07-07

PAYMENTS

*LATE PAYMENT

5. Make a payment any day after your “due payment date”

5.1 **AMOUNT:** Select the little arrow next to the “Amount” box and the following amounts will appear:

- **Due:** amount you owe if you are behind
- **Next:** amount of your next payment
- **Full:** amount to pay your principal
- **Payoff:** amount to pay full loan (principal + interest)

5.2 Select "**DUE**" and the correct amount will appear in the box.

12:00

Loan Status: Closed

Payments

Process Payment Cancel

New Credit/Debit Card Payment

Pay Extra Towards Amount

Principal \$ 0

Payment Date
2021-07-20

Payment Information

Payment Profile

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Due: \$2,152.98
Next: \$353.83
Full: \$2,506.81
Payoff: \$5,513.28

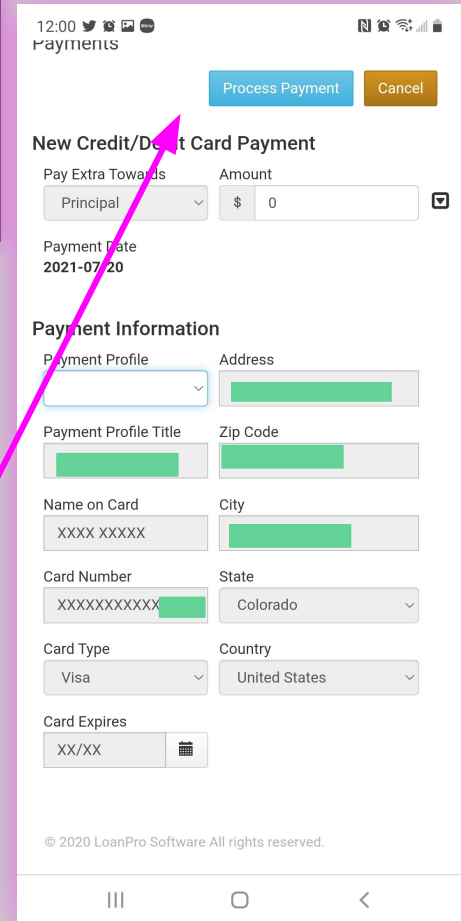
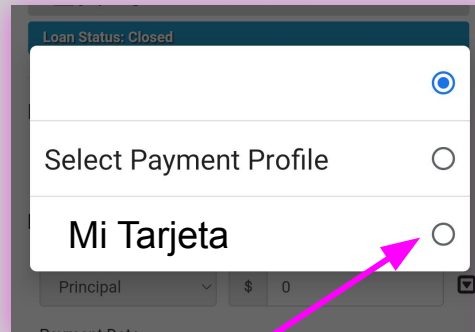
PAYMENTS

*LATE PAYMENT

6. Choose the NAME of the **PAYMENT PROFILE** that you already saved.

7. Your **CARD / BANK ACCOUNT** information will appear. Verify that it is complete.

8. Seleccione el botón
“PROCESS PAYMENT”



12:00 Payments

Process Payment Cancel

New Credit/Debit Card Payment

Pay Extra Towards Amount

Principal \$ 0

Payment Date
2021-07-20

Payment Information

Payment Profile Address

Payment Profile Title Zip Code

Name on Card City

XXXX XXXXX

Card Number State

XXXXXXXXXX Colorado

Card Type Country

Visa United States

Card Expires

XX/XX

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PAYMENTS

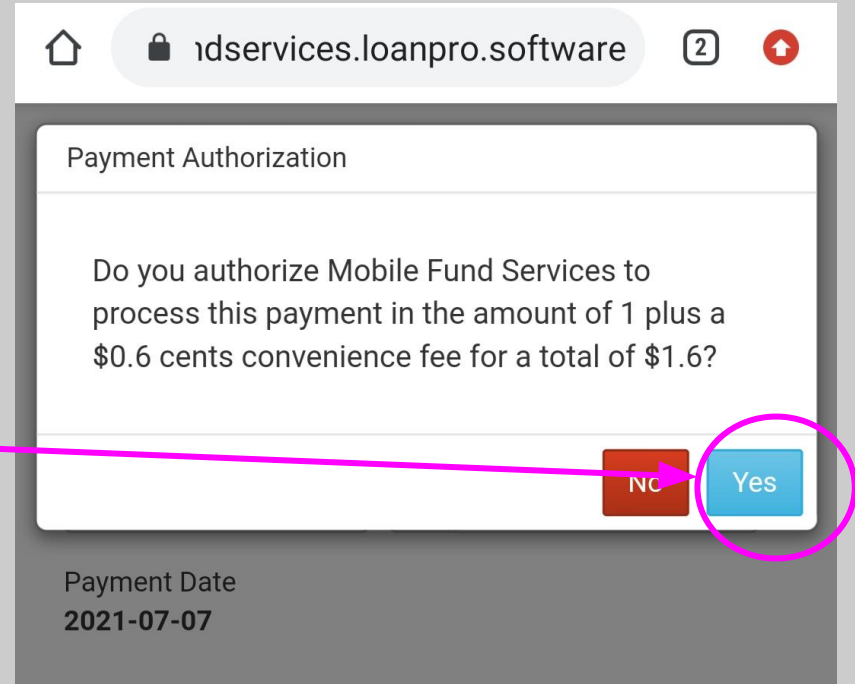
*LATE PAYMENT

9. The system will ask you if you authorize the **MOBILE FUND SERVICES** company to process the payment and will charge you \$ 1 one dollar for the service.

Please select **“YES”**

CONGRATULATIONS!

**YOU HAVE ALREADY MADE
YOUR ADDITIONAL PAYMENT**



Payment Authorization

Do you authorize Mobile Fund Services to process this payment in the amount of 1 plus a \$0.6 cents convenience fee for a total of \$1.6?

No Yes

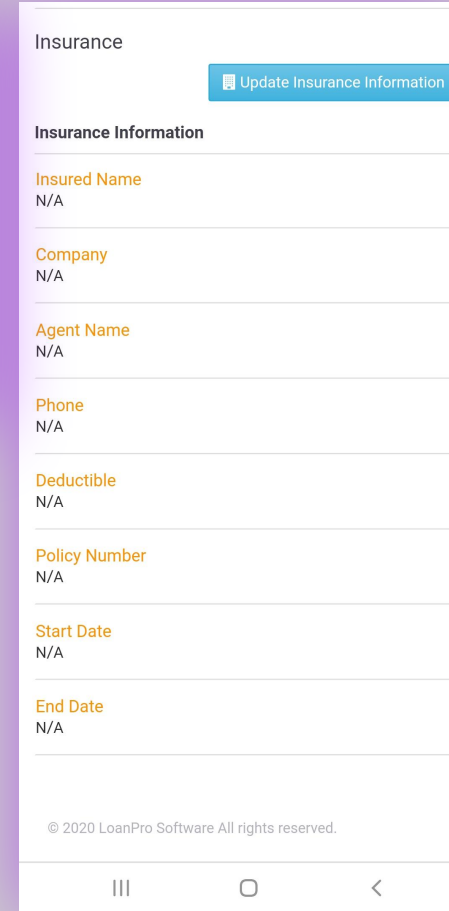
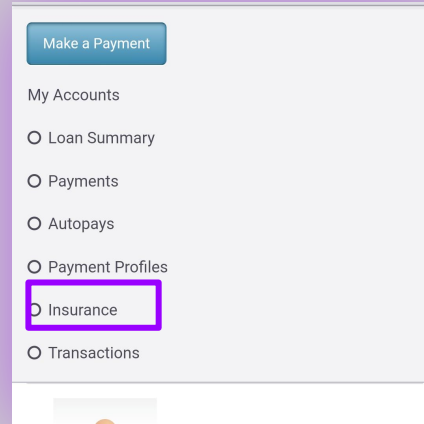
Payment Date
2021-07-07

INSURANCE

Find your insurance information

INSURANCE

1. Select **INSURANCE** from the main menu and scroll down the screen.
2. Once you have purchased your insurance, you will be able to see all the information right here.
 - **Insured Name**
 - **Company**
 - **Agent Name**
 - **Deductible**
 - **Policy Number**
 - **Start Date**
 - **End Date** (you should renew your service before this date).



LOAN SUMMARY

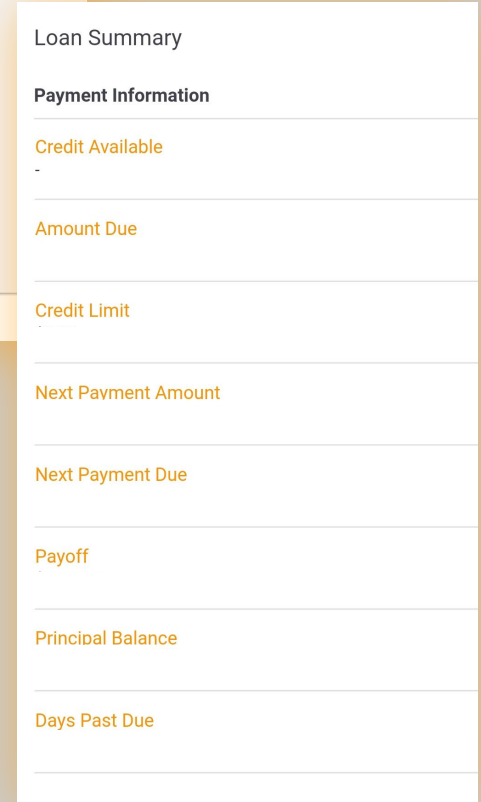
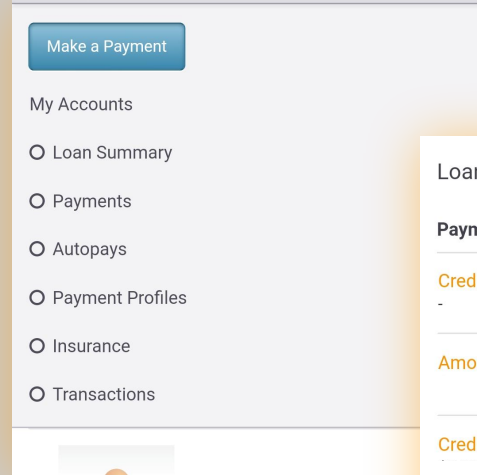
Here you will understand your loan completely: the payments you have made and what you need to pay to conclude your loan with MFS.

LOAN SUMMARY

1. Select “LOAN SUMMARY” from the main menu and scroll down the screen.

2. Here you will see a summary of your loan:

- Credit Available
- Amount due (in case of delay)
- Credit Limit
- Next Payment Amount
- Next Payment Due
- Payoff
- Principal Balance
- Days Past Due

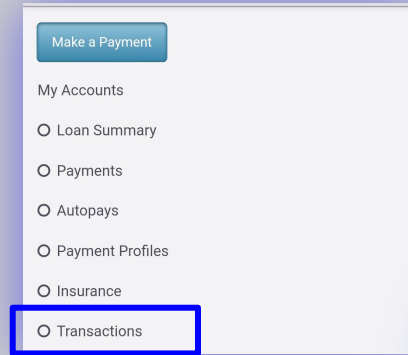


TRANSACTIONS

Find detailed information of every payment
(past & future)

TRANSACTIONS

1. Select “TRANSACTIONS” from the main menu and scroll down the screen.



2. A table will appear with the history of your payments or transactions. The table is lateral so you can move the screen from RIGHT to LEFT or turn your cell phone horizontally and see the entire table.



Date	ID	Payment Breakdown	Total	Bala
Transactions History				
2021-01-06	2268	Installment Origination		\$5,01
2021-02-05		Scheduled Payment: 1	\$353.83	
2021-02-16	7091	Fee: Automatic Late Fee	\$30.00	
2021-03-05		Scheduled Payment: 2	\$353.83	
2021-04-05		Scheduled Payment: 3	\$353.83	
2021-05-05		Scheduled Payment: 4	\$353.83	
2021-06-05		Scheduled Payment: 5	\$353.83	
2021-07-05		Scheduled Payment: 6	\$353.83	
2021-07-07	Today	Hide Transactions His		

TRANSACTIONS

3. In the horizontal view you can see the following (from left to right):

- **DATE** the transaction was made
- **ID** the systems id for every payment made
- **List of Payments** (scheduled payments or surcharges)
- **Amount paid in each payment**
- **DEBT** (Your loan)

Date	ID	Payment Breakdown	Total	Balance
Transactions History				
2021-01-06	2268	Installment Origination		\$5,000.00
2021-02-05		Scheduled Payment: 1	\$353.83	
2021-02-16	7091	Fee: Automatic Late Fee	\$30.00	
2021-03-05		Scheduled Payment: 2	\$353.83	
2021-04-05		Scheduled Payment: 3	\$353.83	
2021-05-05		Scheduled Payment: 4	\$353.83	
2021-06-05		Scheduled Payment: 5	\$353.83	

MOBILE FUND SERVICES LLC

THANK YOU

Any questions can be
communicated with us.

